



Coastal Nonpoint Pollution Control Program FY 2004 Request For Proposals:

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Introduction and Background

The Department of Conservation and Recreation (DCR) administers Virginia's Coastal Nonpoint Pollution Control Program (CNPCP), which is fully integrated into the Virginia Nonpoint Source Pollution Management Program. The CNPCP is a core element of the broader Virginia Coastal Program, which is coordinated by the Department of Environmental Quality (DEQ). The purpose of the CNPCP is to prevent, control, or abate water pollution caused by nonpoint sources within Virginia's Coastal Zone (Tidewater, Virginia). This is to be accomplished by developing and implementing practices that reduce nonpoint source pollution to restore and protect coastal waters.

Since local governments participate in many state and federal programs, DCR recognizes the importance of supporting local projects that capture multiple program goals. A key objective of this request for proposals (RFP) is to better coordinate some of Virginia's programs that target nonpoint sources of pollution. Implementation of the CNPCP helps meet the objectives of the Chesapeake 2000 Agreement, Chesapeake Bay Preservation Act Performance Criteria, total maximum daily load (TMDL) program, and Virginia's Section 319 Nonpoint Source Pollution Management program.

Only projects within the statutorily defined area of Tidewater, Virginia can be funded. Eligible applicants are planning district commissions, soil and water conservation districts, counties, independent cities, and incorporated towns. **The federal funds and match funds cannot be used for construction projects. Applicants are required to provide one dollar in non-federal match for every federal dollar requested.**

Approximately \$300,000 is available to support projects that can be completed in a 12-month period between October 1, 2004, and December 31, 2005. Proposals must be submitted by close of business June 10, 2004. The minimum funding level for an individual project is \$10,000. The maximum funding level for an individual project will be \$75,000.

Virginia's Coastal Nonpoint Pollution Control Program

States with federally approved and funded Coastal Zone Management programs are required to develop and implement a Coastal Nonpoint Pollution Control Program. A primary goal of the CNPCP is to strengthen the links between Federal and state coastal zone management and water quality programs in order to enhance state and local efforts to manage land use activities that degrade coastal waters and coastal habitats. This is to be accomplished primarily through the implementation of those measures established through guidance published by the U.S. Environmental Protection Agency (EPA), and any additional practices identified as necessary to achieve and maintain applicable water quality standards.

The CNPCP focuses on 6 primary sources of nonpoint pollution: (1) Agriculture, (2) Forestry, (3) Urban Areas, (4) Marinas and Recreational Boating, (5) Hydrologic modifications, and (6) Wetlands, Riparian Areas and Vegetated Treatment Systems. This program is federally funded by the National Oceanic and Atmospheric Administration (NOAA) through the Coastal Zone Management Act of 1972, as amended. The CNPCP is jointly administered by NOAA and EPA.

Request for Proposals

The Department of Conservation and Recreation requests NPS pollution control project proposals for funding through the Virginia Coastal Nonpoint Pollution Control Program. Projects must contribute to the prevention, control, and/or the abatement of NPS water pollution through implementation of the management measures as defined by the *Guidance Specifying Management Measures For Sources of Nonpoint Pollution In Coastal Waters*. Since funding is provided by NOAA through DEQ to DCR, projects are subject to final approval by each agency. Projects will be reviewed by a state interagency team that includes DCR, DEQ, and the Chesapeake Bay Local Assistance Department (CBLAD).

To be eligible for funding consideration, applicants are required to submit project proposals **by 5:00 p.m. on June 10, 2004** to the Department of Conservation and Recreation using the following guidelines:

- ☐ Please submit 10 paper copies to the address below.
- ☐ One electronic copy must be provided on a disk or via e-mail to Mark Slauter (mslauter@dcr.state.va.us)
- ☐ Project Scope of Work provided on disk or via e-mail must be in Microsoft Word™ format.
- ☐ Late submittals and faxed copies will **not** be accepted.
- ☐ Please do not submit project proposals in spiral bindings nor plastic/hard covers.
- ☐ Do not intersperse title pages nor 'cover sheets'.
- ☐ Do not attach media articles.
- ☐ Do not attach letters of recognition or support. The only exception would be if the nature of the project requires approval from another source such as, a jurisdictional committee, Board of Supervisors, etc., before it is viable.
- ☐ **One** extra page may be attached for use of maps, photographs or illustrations.
- ☐ If insufficient information is provided, e.g., no budget narrative, pages missing, etc., the proposal will be deemed ineligible and will not be reviewed.

PROJECT PROPOSALS MUST INCLUDE 10 COPIES OF THE FOLLOWING ITEMS	
<input type="checkbox"/>	A completed Application Form (see Attachment A-1)
<input type="checkbox"/>	Text: A clear Scope of Work for the project that describes the project area, water quality problems to be addressed and summarizes the project goals and objectives (see Attachment A-2)

Mailing Address	Hand Delivery Address
Department of Conservation and Recreation Attention: Mark Slauter 203 Governor Street, Suite 206 Richmond, Virginia 23219-2094	Department of Conservation and Recreation Attention: Mark Slauter 203 Governor Street, 2nd Fl Reception Desk Richmond, Virginia 23219-2094

Project Eligibility

Approximately \$300,000 is available for FY 2004 Coastal Nonpoint Pollution Control Program projects. This funding is targeted at projects that implement the management measures for **new development, site development, existing development, watershed protection, new onsite disposal systems, operating onsite disposal systems, protection of surface water quality & instream and riparian habitat, instream and riparian habitat restoration, and eroding streambank & shorelines**. These management measures are described in detail in the *Urban and Hydromodification* chapters of the *Guidance Specifying Management Measures For Sources on Nonpoint Pollution In Coastal Waters* (EPA 1993). The full guidance document can be found at <http://www.epa.gov/owow/nps/pubs.html>.

Projects must result in a public benefit, be achieved in a cost-effective manner, and support the reduction of nonpoint sources of pollution. Though educational workshops, trainings, development of GIS datasets, or publications are eligible, it is recommended that these activities be done in conjunction with other project goals. All proposals must show how the Coastal Nonpoint Pollution Control Program management measures are or will be implemented. It is recommended that applicants review the EPA guidance for a complete listing of the practices and concepts to be implemented.

In recognition of ongoing local program reviews by CBLAD, applicants should discuss proposals with their locality liaison to determine if a proposal will address recommendations contained in a compliance evaluation. This may include ensuring proper installation and maintenance of water quality best management practices or compliance of all development or redevelopment activities with the performance criteria. Additionally, identifying conflicts between existing land use and/or zoning ordinances with local Bay Act requirements may be a suitable project.

To be eligible for funding, all projects must address one or more of the following specific project priorities (management measures) and reflect the eligible activities:

1. **New Development** (<http://www.epa.gov/owow/nps/MMGI/Chapter4/ch4-2a.html>)
Site Development (<http://www.epa.gov/owow/nps/MMGI/Chapter4/ch4-2c.html>)
Existing Development (<http://www.epa.gov/owow/nps/MMGI/Chapter4/ch4-4.html>)

These management measures are intended to address erosion and stormwater runoff from new and existing development through pre- and post-construction activities. Development should be sited in a manner that protects water quality by limiting impervious surfaces, limiting disturbance of natural drainage features, and limiting land disturbance activities.

Example Eligible Projects

- ❑ Develop or revise a stormwater management plan that reflects the Virginia Stormwater Management Law. An existing ordinance may be modified to accomplish this objective.
- ❑ Identify impediments to incorporating low impact development or better site design principles locally and develop an approach to resolve the impediment.
- ❑ Amend existing or develop new land management ordinances to incorporate appropriate management measures.

- ❑ Review/amend ordinances to incorporate low impact development or better site design principles.
- ❑ Identify priority NPS pollutants and develop implementation strategies for mitigating the effects of those NPS pollutants.
- ❑ Develop guidelines for better land development practices.
- ❑ Develop policies, plans, and organizational structures that ensure that all surface water runoff management facilities are properly operated and maintained.

2. **Watershed Protection** (<http://www.epa.gov/owow/nps/MMGI/Chapter4/ch4-2b.html>)

The purpose of this management measure is to reduce the generation of nonpoint source pollutants and to mitigate the impacts of urban runoff and associated pollutants that result from new development or redevelopment.

Example Eligible Projects

- ❑ Develop a watershed protection program to preserve areas that provide important water quality benefits and/or are necessary to maintain riparian and aquatic biota.
- ❑ Developing land management ordinance revisions to reflect an adopted watershed management plan.
- ❑ Develop a watershed management plan that will be incorporated into a revised comprehensive plan.

3. **New Onsite Disposal Systems** (<http://www.epa.gov/owow/nps/MMGI/Chapter4/ch4-5a.html>)

Operating Onsite Disposal Systems (<http://www.epa.gov/owow/nps/MMGI/Chapter4/ch4-5b.html>)

These management measures are intended to address water quality impacts associated with existing and newly installed septic systems. This is accomplished through proper siting, design, installation, and maintenance activities.

Example Eligible Projects

- ❑ Develop or enhance septic system maintenance or inspection programs through implementation of the Chesapeake Bay Preservation Act septic pump-out requirement.
- ❑ Conduct water quality monitoring to identify locations of failing septic systems that are closely hydrologically connected to surface water. If failing systems are identified, the project must develop a process for correcting the failure. This may require submittal of a quality assurance/quality control plan that has been approved by an appropriate agency.
- ❑ Implementation of an EPA 'Management Model' for septic systems.

4. **Physical and Chemical Characteristics of Surface Waters**

(<http://www.epa.gov/owow/nps/MMGI/Chapter6/ch6-2a.html>)

Instream and Riparian Habitat (<http://www.epa.gov/owow/nps/MMGI/Chapter6/ch6-2b.html>)

Eroding Streambanks and Shorelines

(<http://www.epa.gov/owow/nps/MMGI/Chapter6/ch6-4.html>)

These management measures are intended to address water quality and habitat impacts associated with hydrologic modifications such as channel alterations, areas of erosion, and to correct or prevent detrimental changes to instream and riparian habitats.

Example Eligible Projects

- ❑ Conduct a stream assessment to collect physical, chemical, or biological data using generally accepted methodologies such as EPA's Rapid Bio-Assessment Protocol, Index for Biotic Integrity, or Rosgen's Classification System. Where applicable, this should include a determination of stream perenniality.
- ❑ Identify areas of shoreline or streambank erosion **and** develop a plan to address the problem.

NOTE: Due to the interrelationships among the management measures, it is likely that the implementation of a single management measure has applicability in contributing to the implementation of other management measures. Please review materials carefully.

*Activities **not eligible** for federal funding or for being proffered as match funds include:*

- ❑ Construction activities and on-the-ground BMPs,
- ❑ Projects that are intended to address requirements of a state or federal enforcement action or permit requirement (i.e., NPDES),
- ❑ Septic system repair and maintenance.

Eligible Applicants

Only projects within the statutorily defined area of Tidewater, Virginia can be funded. Eligible applicants are planning district commissions, soil and water conservation districts, counties, independent cities, and incorporated towns. State agencies may also participate in a project as a cooperating partner with a local government organization. All applicants are encouraged to partner with other organizations or individuals.

Specific Guidance for Preparing Grant Project Proposals

The project proposal shall consist of (1) the Application Form and (2) the Scope of Work form. Proposals may also include one additional page for supporting maps, illustrations or photographs, if desired. The proposal should address the following items:

- (1) Implementation of the Coastal Nonpoint Pollution Control Program management measures**
- (2) Project description, location, and scope**
- (3) Project coordination**

Each of these topics is outlined below with information provided to assist in proposal development, which will also be considered for proposal evaluations. The bulleted elements listed in each section form the basis of the criteria to be utilized in scoring and ranking proposals during the review process. These scoring criteria will be utilized by the project review

subcommittee and other technical staff to evaluate and rate each proposal. The scoring criteria are provided in Attachment A-3.

(1) Implementation of the Coastal Nonpoint Pollution Control Program Management Measures

Each proposal must clearly describe which management measure(s) the project will implement (new development, site development, existing development, watershed protection, new onsite disposal systems, operating onsite disposal systems, protection of surface water quality & instream and riparian habitat, instream and riparian habitat restoration, or eroding streambanks and shorelines). These management measures are more fully described in the *Urban and Hydromodification* chapters of the *Guidance Specifying Management Measures For Sources of Nonpoint Pollution In Coastal Waters (EPA 1993)*. The complete guidance document can be found at <http://www.epa.gov/owow/nps/pubs.html>.

In accordance with the scoring criteria, the following elements should be addressed for this aspect of the proposal:

- ❑ The proposal identifies *which* management measure(s) will be implemented.
- ❑ The proposal clearly and specifically describes *how* the management measure(s) will be implemented.
- ❑ The proposal is cost-effective in supporting NPS pollutant reductions.
- ❑ The proposal leverages other funding sources and is part of a longer-term approach to addressing NPS pollution.

(2) Project Description, Location and Scope

The proposal should clearly state where the project will be located, the issues of concern, the actions taken to address identified issues, and the project deliverables.

In accordance with the scoring criteria, the following elements should be addressed for this aspect of the proposal:

- ❑ The proposal clearly describes the project location (i.e., locality, watershed, region, etc)
- ❑ The proposal clearly describes which NPS pollution issues are of concern and how the project will address the issue(s) (i.e., stormwater, septic systems, watershed planning, etc).
- ❑ The proposal clearly describes the work products (deliverables) to be developed (i.e., final reports, workshops, GIS layers or data sets, etc).
- ❑ The proposal contains a component to disseminate the results through education, outreach, information meetings, workshops, etc.

(3) Project Coordination

Applications and proposals for funding should be coordinated to ensure that all necessary parties are involved, so that cost-effectiveness, and project-effectiveness can be optimized. Proposals

that identify private-public partnerships, broad local and regional support by governments and/or citizen groups, and others are encouraged.

In accordance with the scoring criteria, the following elements should be addressed for this aspect of the proposal:

- ❑ The proposal includes adequate information regarding the affected or involved parties and their respective roles, responsibilities, and commitments.
- ❑ The project is part of a cooperative program, partnership, or plan to prevent NPS pollution and improve water quality.
- ❑ The project contributes to implementing other program objectives such as the Chesapeake Bay 2000 Agreement, Performance Criteria under the Chesapeake Bay Preservation Area Designation and Management Regulations, or the Virginia Section 319 Nonpoint Source Pollution Management program.

Project Budget

Project budgets will be evaluated for cost-effectiveness. The minimum funding level for an individual project is \$10,000. The maximum funding level for an individual project will be \$75,000. The project budget contained in the Scope of Work form (see Attachment A-2) consists of three parts: (1) the budget (the amount of federal funds being requested and the amount of match funds provided), (2) the budget narrative, and (3) the personnel worksheet. **Each part of the budget must contain the appropriate information for an application to be considered complete.**

(1) The Project Budget (federal and non-federal match funds)

The project budget identifies all sources and amounts of the requested federal funds and the sponsor provided matching funds. The project budget is contained in the Scope of Work form (see Attachment A-2). **Applicants are required to provide one dollar in non-federal match for every federal dollar requested.** Match may be either direct project funding or properly documented in-kind contributions and services. DCR will accept volunteer hours for match.

Match can only be accrued during the project period. No match accumulation will be accepted and no expenses can be incurred before the effective start date of the project. Guidance on individual line item categories is provided in the table below.

(2) The Budget Narrative

The budget narrative should identify major project components and detail expenditures in accordance with the budget line items found in the Scope of Work form (see Attachment A-2) (i.e. personnel, travel, equipment, contractual, construction, etc.). The budget narrative must be an itemized breakdown of budget line items. For example, if 'equipment' is a total of \$15,000 on the budget form, how much and for what, specifically, will the \$15,000 be used?

LINE-ITEM BUDGET CATEGORY DESCRIPTIONS		
<i>Budget Category</i>	<i>Federal Funds</i>	<i>Match Funds</i>
<input type="checkbox"/> Personnel	<p>Total salary of all staff involved with a project. (Contractual staff falls under contractual category.) Itemize in the personnel worksheet portion of the Scope of Work.</p>	<p>Total personnel match hours (which the grantee will report on each quarter). Professional services by agencies, organizations, contractors, etc. can be matched at an hourly rate provided a letter from the agency certifies the hourly rate and confirms that the time matched is not otherwise obligated to other projects, programs or grants. Itemize in the personnel worksheet portion of the Scope of Work.</p>
<input type="checkbox"/> Fringe Benefits	<p>Includes insurance, retirement, etc. Details of fringe benefits of personnel listed must be provided in the budget narrative.</p>	<p>Same</p>
<input type="checkbox"/> Travel	<p>Mileage traveled and other costs for travel, including lodging and meals. Travel reimbursement is based on <i>Commonwealth of Virginia Policies & Procedures, State Travel Regulations</i>. A vehicle mileage rate of \$.325/mile is used.</p>	<p>Same</p>
<input type="checkbox"/> Equipment	<p>Only equipment items valued at more than \$5,000 per unit should be reported. List items less than \$5,000 as supplies. All equipment to be purchased must be detailed in the budget narrative. Sponsors are encouraged to use equipment purchased through previous grants, if applicable.</p>	<p>Same</p>

LINE-ITEM BUDGET CATEGORY DESCRIPTIONS		
<i>Budget Category</i>	<i>Federal Funds</i>	<i>Match Funds</i>
<input type="checkbox"/> Supplies	This category includes tangible property items with a per unit cost value of less than \$5,000. Supplies must be itemized in the budget narrative.	Same
<input type="checkbox"/> Contractual	Contractual costs include subcontracted work completed by someone other than the project sponsor. This can include design and engineering services, legal contracts, easement surveys, analysis of water samples, etc.	Same
<input type="checkbox"/> Other Direct	Miscellaneous items.	Same
<input type="checkbox"/> Indirect	Ineligible for federal funds.	Project-related indirect costs are permitted <i>only as match</i> . This includes office costs, equipment depreciation, phone, etc. The narrative should include the Indirect Rate and upon which expense categories that rate applies (e.g. personnel and fringe or all direct charges)

(3) The Personnel Worksheet

The person (name or title), full-time months devoted to this project, and rate of their base pay is required for every person being paid out of federal dollars or who are providing match. Please note that the rate of their base pay is their total salary (per hour, per month or per year, as applicable), not just what they will be paid out of the grant. The personnel worksheet is provided so that where multiple people will be paid out of this project, they can each be described clearly using the personnel worksheet. The Personnel line items in the Budget Table should reflect the sum of all personnel charges.

Example:

A planner who makes \$42,000/year will be working on this project 20 hours a week (1/2 time) for 6 months and will be paid for this time out of the federal portion of the grant. The personnel worksheet would be filled out like this:

Personnel	Months	Rate	FederalMatch	Total
Planner	3.0	\$42,000/year	\$10,500 0	\$10,500

Because this Planner is working ½ time for 6 months that equates to 3.0 *full-time* months charged to the grant. The \$10,500 is the amount charged to the federal grant for this person's time.

Project Review and Selection

Project funding will be made available through a competitive process to ensure that the most appropriate and effective projects are selected for funding. Project proposals will be reviewed and ranked by an interagency team that includes the Department of Conservation & Recreation, the Department of Environmental Quality, and the Chesapeake Bay Local Assistance Department. Projects are subject to final approval by the DCR Director, DEQ, and by the National Oceanic and Atmospheric Administration. The scoring criteria to be used by the interagency grant review subcommittee are provided in Attachment A-3.

TARGET PROJECT REVIEW TIME LINE	
Proposal deadline	June 10, 2004
Submittal to NOAA	August 2004
Project Awards	October 2004

Additional Information

The list below presents Internet links to several documents that may be useful in the preparation of a proposal.

- ❑ Virginia's 1999 Nonpoint Source Pollution Management Program.
<http://www.dcr.state.va.us/sw/npsupdt.htm>
- ❑ Virginia's 2002 303(d) Total Maximum Daily Loads Priority List.
<http://www.deq.state.va.us/tmdl/>
- ❑ Virginia's 2002 Biennial Nonpoint Source Pollution Water Quality Assessment report for nitrogen, phosphorus, or sediment; natural heritage resources; and aquatic resources.
<http://192.206.31.57/wqia02/toc.pdf>
- ❑ The Chesapeake Bay 2000 Agreement and commitments.
<http://www.chesapeakebay.net/agreement.htm>
- ❑ Chesapeake Bay Preservation Act programs and performance criteria.
<http://www.cblad.state.va.us/bayact.cfm>

- ❑ The EPA has also released an updated version of the *Urban* management measures chapter as a stand-alone document, which may be used as the basis for a proposal. This is titled *National Management Measures to Control Nonpoint Source Pollution from Urban Areas* and can be found at <http://www.epa.gov/owow/nps/urbanmm/index.html>.
- ❑ EPA has also developed a draft *Voluntary National Guidelines for Management of Onsite and Clustered (Decentralized) Wastewater Treatment Systems*. This document presents information on five ‘management models’ for implementing septic system programs and can be found at <http://www.epa.gov/owm/mtb/decent/index.htm>.

Please direct questions regarding this request for proposals, the grant process, or the overall Coastal Nonpoint Pollution Control Program to Mark Slauter at (804) 692-0839 or mslauter@dcr.state.va.us.

List of Attachments

Title

Application Form A-1

Scope of Work Form..... A-2

Grant Proposal Scoring Criteria..... A-3

Attachment A-1

Application Form

APPLICATION FORM
FY 2004 COASTAL NONPOINT SOURCE
POLLUTION CONTROL PROGRAM PROJECTS

1. TITLE OF PROPOSED PROJECT

2. APPLICANT(S)	
Name	
Address	
City, State, ZIP Code	
Phone ()	Fax ()

3. CONTACT PERSON (IF DIFFERENT FROM APPLICANT(s))	
Name	
Address	
City, State, ZIP Code	
Phone ()	Fax ()

4. SCOPE OF WORK INFORMATION
A. Jurisdiction(s)
B. Name of Major Basin (8-digit hydrologic units can be found at http://192.206.31.57/webill/usgs8_12.pdf)
C. Name of Small Watershed (if applicable) (VA hydrologic units can be found at http://192.206.31.57/arcims/website/hubas/viewer.htm)
D. NPS pollution issue(s) of concern
E. Project deliverable(s)
F. Project Partner(s)

5. FUNDING

A. Amount of project funds requested.

B. Amount of matching funds provided

C. Source of matching funds.

6. MANAGEMENT MEASURE(S) IMPLEMENTED

What are the CNPCP management measures being implemented by this project?

7. RELATIONSHIP TO OTHER PROGRAMS (C2K commitments, CBLAD Performance Criteria, NPS Pollution Management Program, etc.)

Please list other program activities supported through this project.

8. ABSTRACT

Please provide a 2-3 sentence project abstract.

9. APPLICATION SUBMITTAL (10 PAPER COPIES & 1 ELECTRONIC COPY)

Mail copies to: Department of Conservation & Recreation
Division of Soil & Water Conservation
Attn: Mark Slauter
203 Governor Street, Suite 206
Richmond, Virginia 23219-2094

Hand delivery address: Department of Conservation & Recreation
Division of Soil & Water Conservation
Attn: Mark Slauter
203 Governor Street, Suite 206
Richmond, Virginia 23219-2094

Please do NOT submit applications in spiral bindings, nor plastic / hard covers. Questions? DCR Central Office, Richmond, (804) 786-2064

Please note: All applications must be received at DCR by 5:00p.m. on June 10, 2004

Attachment A-2

Scope of Work Form

2004 VIRGINIA COASTAL NONPOINT PROGRAM GRANT

Project Title:

I. LEGAL APPLICANT

Name:

Organization:

Street Address:

City, State, Zip:

Project Manager:

Title:

Phone:

Fax:

E-mail:

II. PROJECT DETAILS

Geographic Area of Impact:

Congressional District(s):

Start Date:

End Date:

Project continuing from previous year? Yes No

III. PROJECT SUMMARY

IV. BUDGET

	<u>Federal</u>	<u>Match</u>	<u>Total</u>	<u>Budget Narrative</u>
Personnel				
<u>Fringe</u>				
<u>Equipment</u>				
<u>Travel</u>				
<u>Supplies</u>				
<u>Contractual</u>				
<u>Other</u>				
<u>TOTAL DIRECT</u>				

<u>Indirect</u>				
<u>TOTAL</u>				

Personnel Worksheet					
Personnel	Months	Rate	Federal	Match	Total
<u>TOTAL</u>					

V. DELIVERABLES/PRODUCTS

Product #1

Title:

Description:

Timeframe: Start:
 End:

Product #2

Title:

Description:

Timeframe: Start:
 End:

Product #3

Title:

Description:

Timeframe: Start:
 End:

VI. EXTENDED PROJECT DESCRIPTION – *Optional* (2000 character limit)

Attachment A-3

Scoring Criteria

<i>Project Number (DCR determined):</i>
<i>Project Title:</i>

Scoring Criteria for Virginia Coastal Nonpoint Pollution Control Program Projects

<i>Management Measure Implementation (50 points are possible)</i>	
1. Does the proposal clearly and specifically describe <i>how</i> the management measure(s) will be implemented?	0 – 15 points _____
2. Is the proposal cost-effective in supporting NPS pollutant reductions?	0 – 10 points _____
3. Does the proposal clearly describe which NPS pollution issues are of concern and how the project will address the issue(s) (i.e., stormwater, septic systems, watershed planning, etc)?	0 – 10 points _____
4. Is the proposal part of a longer-term approach to addressing NPS pollution?	0 – 15 points _____
<i>Project Area and Scope (30 points are possible)</i>	
5. Does the proposal clearly describe the project location (i.e., locality, watershed, region, etc)?	0 – 5 points _____
6. Does the proposal leverage other funding sources?	0 – 5 points _____
7. Does the proposal clearly describe the work products (deliverables) to be developed (i.e., final reports, workshops, GIS layers or data sets, etc)?	0 – 10 points _____
8. Does the proposal contain a component to disseminate the results through education, outreach, information meetings, workshops, etc?	0 – 10 points _____
<i>Project Coordination (20 points are possible)</i>	
9. Does the proposal include adequate information regarding the affected or involved parties and their respective roles, responsibilities, and commitments?	0 – 5 points _____
10. Is the project part of a cooperative program, partnership, or plan to prevent NPS pollution and improve water quality?	0 – 5 points _____
11. Does the project contribute to implementing other program objectives such as the Chesapeake Bay 2000 Agreement, Chesapeake Bay Preservation Act Performance Criteria, or the Virginia Section 319 Nonpoint Source Pollution Management program?	0 – 10 points _____
	<i>Total Score</i> _____